

# Get involved ... ... make youth skills your business!

If you are interested in learning more about how an ACT Apprentice can benefit your business or would like help in finding an Apprentice, then please contact one of our centres. ACT has various training centres throughout Wales, including: Cardiff, Caerphilly, Bridgend and Wrexham.

## CARDIFF SKILLS ACADEMY

ACT Skills Academy, Hadfield Road, Cardiff, CF11 8AQ  
Tel: 02920 729018 Email: cardiffapprenticeships@acttraining.org.uk

## CARDIFF IT CENTRE

1 & 2 Coopers Yard, Curran Road, Cardiff, CF10 5NB  
Tel: 02920 258565 Email: cardiffapprenticeships@acttraining.org.uk

## CAERPHILLY SKILLS ACADEMY

Unit A-C Magna Buildings, 13 Sir Alfred Owen Way,  
Pontywindy Industrial Estate, Caerphilly, CF83 3HU  
Tel: 02920 867853 Email: caerphillyapprenticeships@acttraining.org.uk

## BRIDGEND SKILLS CENTRE

70a Nolton Street, Bridgend, CF31 3BP  
Tel: 01656 768888 Email: bridgendapprenticeships@acttraining.org.uk

## WREXHAM SKILLS CENTRE

The Old Brewery, Central Road, Wrexham, LL13 7SU  
Tel: 01978 312202 Email: wrexhamapprenticeships@acttraining.org.uk

Visit: [www.acttraining.org.uk](http://www.acttraining.org.uk)

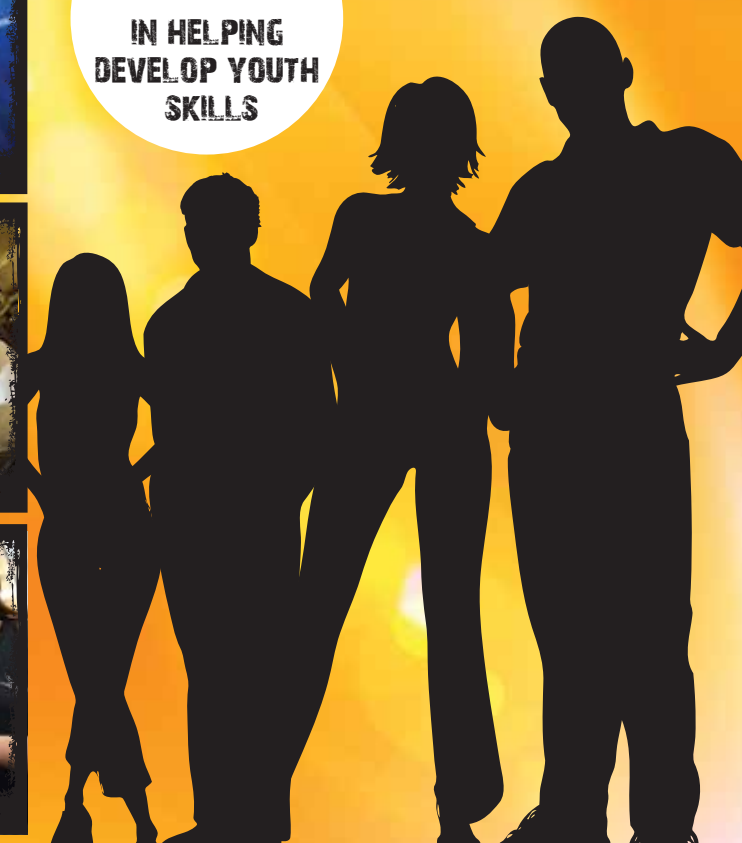
Find us on:



# Employer's guide to APPRENTICESHIPS



**GET INVOLVED  
IN HELPING  
DEVELOP YOUTH  
SKILLS**



**Young people's skills...  
make it your business**



# An ACT Apprenticeship is an excellent way for you to develop FUTURE employees with the skills and experience that your business needs



**OUR ACT CENTRES OFFER A WIDE RANGE OF LEARNING ROUTES WHICH INCLUDE:**

**AUTOMOTIVE ENGINEERING  
HEALTH AND SOCIAL CARE  
BUSINESS ADMINISTRATION  
PLASTERING  
BRICKWORK  
CARPENTRY  
CATERING  
ANIMAL CARE  
HAIRDRESSING  
IT  
RETAIL  
WAREHOUSING  
CHILDREN'S CARE, LEARNING AND DEVELOPMENT  
CUSTOMER SERVICE**



## What is an Apprenticeship?

An Apprenticeship is a programme of learning and qualifications, completed in the workplace that gives young people the skills, knowledge and competence they need to progress in their chosen career or industry.



## How do I get involved?

- Recruit talented youngsters through our Apprenticeship Programmes
- Offer placements to our learners who need experience
- Help us deliver our training programmes
- Pass on your skills and knowledge

## How will an ACT Apprenticeship benefit my business?

- Development of a well trained & motivated work force
- Increased productivity through better trained staff
- Continuous support for your business
- Improve company performance
- Gives you the opportunity to find the right learner for the relevant post
- Demonstrates your commitment to staff development
- Training motivates staff & creates employer loyalty
- The chance to further your learner's training needs at no extra cost to you
- The feel good factor - helping you and the learner to achieve joint goals



*ACT Apprentice Lucy O'Connell with Diane Brooks, HR Director at Hugh James*

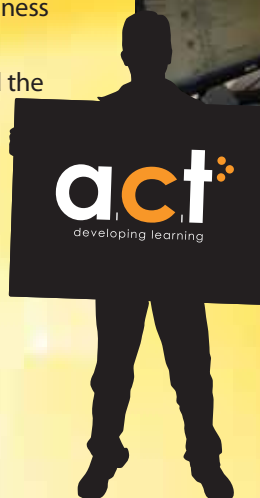
## Why choose ACT?

ACT are the largest, most successful youth training provider in Wales. Awarded the highest ever grades by the ESTYN Inspectorate for a work based learning provider. Our standards are always high and quality delivery is guaranteed.

ACT prides itself in providing exceptional high levels of interaction and support for both you and your learner. Your learner will gain an excellent grounding in the relevant field they want to progress in, whilst studying at any of our centres. Whilst on a work placement, they can work towards an NVQ (at the appropriate level) in their chosen career choice.

**"What struck me About jordan was his attitude to work. he's not afraid to get his hands dirty, he's got a good work ethic, always turns up on time and correctly dressed"**

*Mark Hatherall, MH Plastering talking of Apprentice Jordan Roberts*



**"Lucy had a good attitude to work and that encouraged us to keep her on with us"**

*Diane Brooks, HR Director, Hugh James Solicitors talking of Apprentice Lucy O'Connell*

"At ACT we make all learners fully prepared for the workplace. We have a dedicated placement team at each centre, who have extensive experience of working with local employers. Their role is to support employers through the process and to help you source the appropriate young people to fill your vacancies."



*ACT Apprentice Jordan Roberts on site with his employer Mark Hatherall*